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*Office of the Commanding General*

VDF-HCG

11 Mar 2010

Command Policy Letter CG 10-04

SUBJECT: Revision of VDF Rank Structure, Grade E-4

1. Reference:
  - a.. VDF Reg 624-1, Promotions, change 1, effective 15 April 2010
  - b. VDF Reg 601-210, Enlisted Recruiting, effective 15 April 2010
2. Effective 15 April 2010, the VDF will phase in the rank of Specialist for grade E-4.
3. All current Corporals (CPL) will be grandfathered in their appointment as corporals until either promoted or separated, whichever comes sooner.
4. All non-prior service enlistments entitled to enlistment in the grade of E-4 by VDF Reg 601-210 will be accessed as Specialists (SPC).
5. The rank insignia authorized for SPC is the gold shield, minus the Federal eagle. Division has procured 150 sets of VDF SPC brass as an initial supply. Details of distribution will be published at a later date.
6. Lateral appointment from SPC to CPL remains authorized to fill NCO shortages in units. VDF 624-1, as changed, provides specific guidance on the lateral appointment requirements and authority.
7. POC is LTC Lawson, VDF HQ, 804 225 4051.

JOHN D. TAYLOR  
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Distribution: A